

**TOWNSHIP OF CLAY**  
**CLAY TOWNSHIP BOARD MEETING**  
**February 22, 2023, 6:00 PM**  
**18650-290<sup>th</sup> STREET**  
**PARK RAPIDS, MN**

**1. CALL TO ORDER:** The February 22nd, 2023, Meeting of the Clay Township Board was called to order at 6:00 p.m. by Supervisor Jeff Haukebo, and those present recited the Pledge of Allegiance.

**2. ROLL CALL:** Present: Chair Andy Kietzman via phone, Supervisors Jeff Haukebo, Treasurer Del Holz, and Clerk Kristina Case. Absent: Mike Lichter

**3. APPROVAL OF AGENDA:** A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve the agenda as presented.

**4. APPROVAL OF MINUTES:**

**A. Clay Township Regular Meeting Minutes-January 25<sup>th</sup>, 2023:** A motion was made by Kietzman, Seconded by Haukebo, and unanimously carried to approve the Clay Township Regular Meeting minutes for January 25<sup>th</sup>, 2023, as presented

**5. NEW BUSINESS:**

- A.** Board of Appeal and Equalization meeting, Notice, Case advised of the date and stated she will post notice
- B.** US Census Bureau, Boundary and Annexation Survey, Case advised a letter was sent requesting the survey be completed. Haukebo stated he will take care of it.
- C.** Township Day, March 14<sup>th</sup>, 2023 at 7:00 p.m., Notice to be published in paper and online

**6. OLD BUSINESS:**

- A. Deep Lake Campground Issue** Waiting on response from the county.
- B. Ken Person splitting property, see attached letter,**

**7. APPROVAL OF TREASURERS REPORT:** Holz presented his written treasurer's report to the board (see attached). Holz corrected the error from last month to \$13.65. Holz subtracted it from reimbursement request. Discussion followed. Agreement made that when

overpayment comes back from government, Del will request reimbursement. **A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.**

**A. Cumber Construction** Holz requested approval to make payments to Cumber Construction in between meetings. Cumber goes without payment for November and December. **A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve request.**

**8. ADJOURNMENT:** A motion was made by Haukebo, seconded by Kietzman, and unanimously carried to adjourn the meeting at 6:22 p.m.

ATTEST:

\_\_\_\_\_  
Chair Andy Kietzman

\_\_\_\_\_  
Kristina Case  
Clay Township Clerk

Supervisor Signatures: \_\_\_\_\_ / \_\_\_\_\_