

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
MARCH 27, 2019, 6:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The March 27th, 2019, Meeting of the Clay Township Board was called to order at 6:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Chair Andy Kietzman, Supervisors Jeff Haukebo and Norm Leistikow, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: Matt Lichter.

3. APPROVAL OF AGENDA: A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to approve the agenda as presented.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-February 27, 2019: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Clay Township Regular Meeting Minutes for February 27th, 2019, as presented.

5. NEW BUSINESS:

A. Hubbard County Township Association Meeting: Leistikow reported he was unable to attend the last meeting of the Hubbard County Association on March 18th, 2019, but provided the board members minutes of the meeting.

B. Eagle Scout Project: Life Scout Matt Lichter stated, for his Eagle Scout Project, he would like to construct a helicopter pad on the township's property. He would need to meet with someone on site to decide how it would be situated. He would consult with emergency management services and a contractor. He would have the help of the scout troop to construct it, and would raise money from fundraisers and also would receive funds from emergency management. He will try to save the township money, but they may have some costs. The helicopter pad could potentially save lives in the community.

Kietzman stated it sounds like a great project. It could be a standalone project or it could be incorporated in with the town hall building plans. The project would need a culvert, leveling, grass seed, and some signs to define where it is.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to support the plan for the installation of a helicopter pad on the Clay Township's property.

Discussion: Kietzman stated once the project is approved by the scout master, we can identify a location. You can give a status report in a month.

C. Gambling Permit: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve a Minnesota LG220 gambling permit for the United Foundation of Disabled Archers for a raffle on October 5th, 2019.

D. Salary Adjustment: Holz suggested paying Kietzman an additional hour of salary for coming to the Mantrap Valley Conservation Club early to warm up the building for meetings. The board instructed Kietzman to include that on his timecard for payment.

E. Annual Meeting Reminder Cards: Holz stated seventeen people attended the annual meeting due to the cards they received in the mail regarding the meeting. He suggested continuing the practice every year.

6. OLD BUSINESS: There was no old business.

7. APPROVAL OF TREASURERS REPORT: Holz stated \$104.04 in interest from the Edward Jones CD was received. Total deposits are \$104.04. The checking account balance is \$204.04, and the money market balance is \$183,053.68. There's a CD in the amount of \$50,000.00, which matured on 3-1-19, and an Edward Jones CD in the amount of \$50,000.00 which matures on 9-16-19. The total funds are \$283,257.72. There's \$171,865.53 in the building fund. There are outstanding checks in the amount of \$5,964.24. The outstanding invoices for this month are \$700.00 for the library, \$1,700.00 for First Responders, \$400.00 for Mantrap Valley Conservation Club, \$350.00 for HCLL, \$300.00 for the Historical Society, \$200.00 for Hubbard County K9 Unit, \$100.00 for Sexual Violence Resource Center, \$300.00 for North Country Food Bank, \$200.00 for Hubbard County Mounted Posse, \$2,763.00 for Cumber Construction, \$150.00 for MAT Short Course Registration, \$2,200.00 for first quarter estimated stipends/reimbursements, \$390.00 for estimated First Quarter 941 SS/Med, \$40.00 for annual meeting Secretary Marty Leistikow, and \$1,448.78 for Truth in Taxation and Balloting expenses. Total payables are \$11,241.78. The operating balance after expenses is \$94,186.17.

Holz questioned what the board wanted him to do with the funds from the CD that matured on March 1st, 2019. Kietzman stated the question of whether we can discuss the future of a town hall building outside of the annual meeting setting has been poised to the township attorney. We have to have an answer for that first. He suggested Holz find out what the Edward Jones CD rates are for the April 2019 meeting. Haukebo suggested looking at short term treasury notes. If they are insured by the FDIC they would be a safe investment.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

8. ADJOURNMENT: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to adjourn the meeting at 6:40 p.m.

ATTEST:

Chair Andy Kietzman

Margie M. Vik
Township Clerk