

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
FEBRUARY 24, 2016, 7:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The February 24th, 2016, Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Chair Andy Kietzman, Supervisors Jeff Haukebo and Norm Leistikow, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: None.

3. APPROVAL OF AGENDA: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the agenda.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-January 27, 2016: A motion was made by Haukebo, seconded by Leistikow, and unanimously carried to approve the Clay Township Regular Meeting Minutes for January 27th, 2016, as presented.

5. NEW BUSINESS:

A. Fire Contract: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Fire Contract with the City of Park Rapids, and to authorize its execution.

B. MAT Short Course: Kietzman stated the Minnesota Association of Township's Short Courses will be held this year in Walker, on March 30th, 2016.

6. OLD BUSINESS:

A. Jigsaw Drive Road Issues: Kietzman stated we had a site review with Jon Olson from Apex Engineering Group. We discussed proposed financing options for Jigsaw Drive. The township's responsibility is to provide maintenance for safe roads. This issue is above and beyond our responsibility to finance. The folks that live on the road have to come to a consensus regarding what they want to see done and what they are willing to pay for.

Leistikow stated some suggested options to correct the problem included constructed ditches or paving the road, which causes more problems. Adding curb and gutter is the most

expensive option. Relocating the road is a possibility. Kietzman stated Olson is going to pull the topography to see if that could even be done. Olson has to wait for the snow to melt to do a survey. He'll have final suggestions ready by April or May.

Kietzman stated I have expressed my opinion on who should pay for the repairs, which is not the board's opinion. The folks there are aware of my concerns. They have to take ownership of the repairs. Some of the residents may not want to do anything. If we force an assessment we'll find ourselves in a situation that we don't want.

7. APPROVAL OF TREASURERS REPORT: Holz stated he received \$46.24 in interest. The checking account balance is \$4.73, and the money market balance is \$156,124.52. The total funds are \$156,129.25. The outstanding checks include \$1,902.50 for Cumber Construction, \$74.11 for Hubbard County, \$352.42 for MN Association of Townships, and \$775.00 for MATIT. Total outstanding checks are \$3,104.03. There is \$45,670.58 in reserves for the building fund. The total operating balance is \$107,354.64.

Holz stated the outstanding invoices for this month are Cumber Construction for \$938.75, \$46.96 for the Enterprise, \$805.00 for the MN Benefit Association Group Term Life Insurance, \$2,766.54 for 2016 Fire Contract, and \$580.40 for Hubbard County Highway Department. Total payables are \$5,137.65.

Holz suggested moving the onetime TFL payment to the dedicated building fund. After discussion by the board, the question arose, "if the funds are moved to the dedicated building fund now, can they ever be used for anything else". The board decided to seek further information at the MAT Short Course, and then present the question of what to do with the funds to the voters at the annual meeting.

A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

8. ADJOURNMENT: A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to adjourn the meeting at 7:40 p.m.

ATTEST:

Chair Andy Kietzman

Township Clerk Margie M. Vik