

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
JANUARY 27, 2016, 7:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The January 27th, 2016, Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Chair Andy Kietzman, Supervisors Jeff Haukebo and Norm Leistikow, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: Art and Cynthia Smith, Jim and Sue Pickus, and Ken Honzay.

3. APPROVAL OF AGENDA: A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to approve the agenda.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-November 25, 2015: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Clay Township Regular Meeting Minutes for November 25th, 2015, as presented.

5. NEW BUSINESS:

A. Emmaville Beer/Wine Licenses: Kietzman stated there was no meeting in December so the licenses must be approved retroactively.

A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to approve the wine and beer licenses for Emmaville Store for 2016.

B. Proposed Property Taxes: Holz stated the proposed property taxes for 2016 have gone up \$16.00, from \$130.00 to \$146.00. No action is required.

C. Gambling Permit for Mantrap Valley Conservation Club: A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve a gambling permit for bingo games at the Mantrap Valley Conservation Club.

D. Local Board of Appeal and Equalization: Vik stated the Local Board of Appeal and Equalization Meeting is scheduled for April 15th, 2016.

6. OLD BUSINESS:

A. Jigsaw Drive Road Issues: Kietzman stated Jim and Sue Pickus have been experiencing drainage issues on their property on Jigsaw Drive. We have asked a professional from Detroit Lakes, Apex Engineering, to look at the problem. They have sent a proposal to work with us for a defined solution. The cost to the township would be \$4,700.00 for the engineering work. That doesn't include the cost of a survey and soil samples, which will be required. I do not have an estimate of what that will cost. Hopefully this option will take us down the right track and affect you positively.

Jim Pickus questioned will the county help pay for this? Kietzman stated not for a township road. They do not have any legal responsibility. They are not even supposed to give us a recommendation because of liability issues.

Pickus stated something has to be done. My driveway is washing away. You can put more gravel in but it just washes down and goes into the neighbor's yard. The road is several feet above my driveway now.

Kietzman stated it is challenging and I see your concerns. We want to make it right, but we don't know how. I think it's time we pursued professional advice.

Pickus questioned are there any grants available from the state or federal government? Kietzman stated I don't know. We can ask Apex Engineers to do some research.

A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to contract with Apex Engineering Group, for the amount of \$4,700.00, to begin the process to improve Jigsaw Drive, and to set aside \$2,300.00 for survey expenses.

7. APPROVAL OF TREASURERS REPORT: Holz stated he received \$60.00 for wine/beer licenses and \$626.04 for the January 2016 tax statement. The checking account balance is \$4.73, and the money market balance is \$155,452.24. The total funds are \$155,456.97. There are no outstanding checks. There is \$45,670.58 in reserves for the building fund. The total operating balance is \$109,786.39.

Holz stated the outstanding invoices for this month are Cumber Construction for \$1,902.50, \$74.11 for the Hubbard County Truth in Taxation statements, \$352.42 for the MAT membership dues, and \$775.00 for MAT insurance. Total payables are \$3,104.03.

Holz stated the audit meeting will be held at Holz's house at 6:00 p.m. on February 24th, 2016.

A motion was made by Haukebo, seconded by Kietzman, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

8. ADJOURNMENT: A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to adjourn the meeting at 7:53 p.m.

ATTEST:

Chair Andy Kietzman

Township Clerk Margie M. Vik