

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
JULY 23, 2014, 7:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The July 23rd, 2014 Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Supervisors Andy Kietzman, Norm Leistikow, and Jeff Haukebo, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: None.

3. APPROVAL OF AGENDA: A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to approve the agenda as presented.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-May 28, 2014: A motion was made by Haukebo, seconded by Leistikow, and unanimously carried to approve the Clay Township Regular Meeting Minutes for May 28th, 2014.

5. NEW BUSINESS:

A. Road Repairs: Leistikow stated part of Jasmine Drive has been graveled. We will take down the minimum maintenance road sign and replace it with a dead end sign. Jigsaw Road is fine. We will replace the curves ahead signs. The striping for Jack Fish Drive will wait until the county has some other construction projects, and then that will be included. They will call me when that happens.

Haukebo questioned what about Art Smith's road? Leistikow stated the corner has been rebuilt. The culvert will be opened, but because it's on a hill the water runs down the driveway and there is nothing that can be done to solve the problem, except keeping the culvert clean.

B. Zoning Permits:

1. **18501 County Road 8 NW:** Haukebo stated Bartness Brothers have 38 acres and are requesting to move in a 24'x44' cabin. Our ordinance calls for a permanent foundation. Kietzman questioned are they going to put in a foundation? Leistikow stated we can approve it with the stipulation that it must have a foundation or frost footings. Kietzman stated they can't set it without a foundation, and mobile homes are not allowed. **A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to**

approve the zoning permit for 18501 County Road 8 NW, PID #04.34.00110, to move in a 24'x44' cabin, with the stipulation that a permanent foundation is required, as by Clay Township Ordinance.

2. **30961 County Road 4:** Haukebo stated Mark and Margie Vik are requesting a zoning permit to replace a cabin destroyed by fire. There is no septic or water so this would not be considered a dwelling. The ordinance says if a structure is destroyed, it's like it never existed, but if there is no septic, than it is an outbuilding, and therefore would be allowed under the ordinance. **A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve a zoning permit for an outbuilding at 30961 County Road 4, PID #04.21.00200.**
3. **20472 Jack Fish Drive:** Haukebo stated David and Linda Myhre are requesting a zoning permit to add a 12'x16' porch entry onto their house. This request has more to do with county regulations than with Clay Township since the county has setback requirements for lake shore property and we do not. **A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve a zoning permit for a 12'x16' entry addition at 20472 Jack Fish Drive, PID #04.37.00300.**
4. **19060 County Road 24:** Haukebo stated Brian and Kari Wiese are requesting a permit for a 40'x32' addition to a current pole building. This doesn't involve a dwelling unit and is within the requirements of the ordinance. **A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve a zoning permit for a 40'x32' addition to a pole building at 19060 County Road 24, PID #04.34.00300.**

6. OLD BUSINESS:

A. Election Terms: Kietzman stated it would be a good idea to send out postcards explaining the reason for the change in election terms. Once a voter goes to the voting booth, it would be too late to do any research. People would not be inclined to change if they don't know why. A simple postcard would be appropriate. Haukebo questioned who would you send them too, each registered voter or each household? Leistikow stated ballots go to each individual whereas the newsletters went to each household. Kietzman questioned if the list of registered voters is available. Vik stated that is private information and there are only very specific reasons that you could be able to request it.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to plan to send out postcards, with language to be determined, why the township is requesting to switch to six year election terms.

Discussion: Kietzman suggested looking into how to get the registered voters list. If we get it before the September meeting, we could put the postcards together in October.

7. APPROVAL OF TREASURERS REPORT: Holz stated he received this month's interest in the amount of \$15.89, the June tax settlement in the amount of \$29,723.90, and the

township aid in the amount of \$719.00. The checking account balance is \$966.23, and the money market balance is \$64,151.41. \$23,000.00 is being held in a dedicated building fund. The total useable funds are \$42,117.64. Checks in the amount of \$332.46 have not cleared the bank yet. The outstanding invoice for this month is for Cumber Construction for \$1,211.25. Total payables are \$1,211.25.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

8. ADJOURNMENT: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to adjourn the meeting at 7:40 p.m.

ATTEST:

Chair Andy Kietzman

Margie M. Vik
Township Clerk