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**TOWNSHIP OF CLAY  
CLAY TOWNSHIP BOARD MEETING  
MARCH 26, 2014, 7:00 PM  
MANTRAP VALLEY CONSERVATION CLUB  
PARK RAPIDS, MN**

**1. CALL TO ORDER:** The March 26<sup>th</sup>, 2014 Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

**2. ROLL CALL:** Present: Supervisors Andy Kietzman, Norm Leistikow, and Jeff Haukebo, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: None.

**3. APPROVAL OF AGENDA:** A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the agenda as presented.

**4. APPROVAL OF MINUTES:**

**A. Clay Township Regular Meeting Minutes-February 26, 2014:** A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Clay Township Regular Meeting Minutes for February 26<sup>th</sup>, 2014.

**5. NEW BUSINESS:**

**A. Fire Contract:** A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the 2014 Fire Contract with the City of Park Rapids.

**B. Contracts for Services:** Holz stated the levy will be \$2,000.00 less than it was last year. We will allot \$10,000.00 to a dedicated building fund, \$26,000.00 to the road and bridge fund, and \$22,000.00 to the general fund, for a total levy of \$58,000.00 for 2015. The annual meeting was continued until July. The contracts for services total \$3,600.00. **A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to approve the contracts for services and donations as recommended by the voters at the annual meeting.**

**C. Audit Report:** Holz explained several errors in the audit report that had to be corrected. The revised audit form requires the supervisor's approval and signatures. **A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to move 2014 funds to achieve fund balances of \$36,187.54 in road and bridge, and \$34,768.43 in the general fund, \$34,768.43 is the remainder after moving \$10,000.00 to the dedicated building fund, as moved and approved at the March 11<sup>th</sup>, 2014 Annual Meeting.**

1                   **D. Gravel Pit Certification Program:** Kietzman stated the Ag inspector wants  
2 our support of this program. I do believe that the majority of the noxious weeds in the township  
3 are brought in with gravel. After talking with Cumbers Construction, they do spray for weeds.  
4 They think this is a bad program because of the additional costs. Cumbers is not supportive of  
5 the program. Leistikow stated both Backer and Beltrami Counties have a program like this. It is  
6 working for them. Living next to the gravel pit has introduced knapweed to my property.  
7 Haukebo questioned how will passing this resolution improve that? Leistikow stated the Ag  
8 inspector will check to see if the gravel pits are spraying. Hubbard County wants the same  
9 program as the other counties have. Holz stated if this program passes, than the township could  
10 only use gravel from approved pits. Kietzman stated if all the pits in the county get certified it  
11 should cut down on the liability for noxious weeds. We have a process that we are supposed to  
12 follow. By encouraging this, it will cut down on weeds in the township and that is a benefit to us.  
13 I think it's wise for the township, but if it's a hardship for Cumbers, that concerns me. Leistikow  
14 stated if all their competitors are following the program and they don't, they will be hurt.  
15 Kietzman stated Cumbers said they spray for weeds but they are never able to get all of it. If they  
16 had to be inspected, they would not pass. And if they do have to participate in this program, they  
17 will have to charge more for their services.

18                   **A motion was made by Leistikow, seconded by Kietzman, and unanimously carried**  
19 **to table the resolution for Clay Township to participate in the Gravel Pit Certification**  
20 **Program for one year.**

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22                   **E. Letter to Public Utilities Commission:** Leistikow stated he would send a  
23 letter to the Minnesota Public Utilities Commission regarding the public comments process.  
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26                   **6. OLD BUSINESS:**  
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28                   **A. Conditional Use Permit:** Kietzman stated there will be white lights on the  
29 tower during the day only, and red lights at night according to the FAA. Leistikow stated I am  
30 concerned about the tear down of the tower if it is abandoned in the future. Kietzman stated that  
31 issue is addressed as a condition listed in the resolution. **A motion was made by Kietzman,**  
32 **seconded by Haukebo, and unanimously carried to approve Resolution to Approve a**  
33 **Conditional Use Permit to Allow the Construction of a Telecommunications Tower in the**  
34 **Conservation District at 20115 Jewel Drive, PID #04.35.03080.**  
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36                   **B. Website:** Kietzman stated Microtech has presented instructions for uploading  
37 minutes to the website. Vik will do it when she can.  
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40                   **7. APPROVAL OF TREASURERS REPORT:** Holz stated he received this month's  
41 interest in the amount of \$19.30. The checking account balance is \$134.69, and the money  
42 market balance is \$84,624.75. \$13,000.00 is being held in a dedicated building fund. The total  
43 useable funds are \$71,759.44. Checks in the amount of \$3,588.70 have not cleared the bank yet.  
44 The outstanding invoices for this month are Cumber Construction for \$670.25, \$114.86 for  
45 Citizens National Bank for checks, \$111.60 for the Enterprise, and \$150.00 for MAT Spring  
46 Short Course, \$25.00 for the annual moderator at the annual meeting, \$40.00 for the clerk pro

1 tem at the annual meeting, \$600.00 for the library, \$800.00 for the First Responders, \$100.00 for  
2 the Headwaters Animal Shelter, \$400.00 for the Mantrap Valley Conservation Club, \$200.00 for  
3 Kinship, \$200.00 for Headwaters Center for Lifelong Learning, \$200.00 for the Historical  
4 Society, \$100.00 for the Marine Corp 1109, \$1,000.00 for Hubbard County Soil and Water AIS  
5 Program, \$2,200.00 for first quarter stipends (estimated), \$375.00 for estimated IRS, \$381.36 for  
6 Minnesota Association of Township Dues, \$2,279.73 for fire contract, and \$65.00 for property  
7 taxes. Total payables are \$10,012.80.

8 Holz stated the CD rates have not improved and recommended no changes. Kietzman  
9 questioned if the building fund should be pulled out to grow interest on its own. Haukebo stated  
10 not at these rates. It would not amount to anything.

11 **A motion was made by Kietzman, seconded by Leistikow, and unanimously carried**  
12 **to approve the treasurer’s report and to pay the outstanding invoices.**

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15 **8. ADJOURNMENT: A motion was made by Kietzman, seconded by Leistikow,**  
16 **and unanimously carried to adjourn the meeting at 7:59 p.m.**

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20 ATTEST:

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Chair Andy Kietzman

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25 Margie M. Vik  
Township Clerk