

**Township of Clay Board Meeting
March 24, 2021, at 6:00 p.m.
Via Telephone Conference
Park Rapids MN 56470**

1. **Call to Order:** The March 24th, 2021, Meeting of the Clay Township Board was called to order at 6:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. **Roll Call:** Present: Andy Kietzman, Supervisors Jeff Haukebo and Norm Leistikow, Treasurer Del Holz, and Clerk Margie Vik. Others Present: None.

3. **Approval of Agenda:** A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the agenda as presented.

4. **Approval of the Minutes:** A motion was made by Haukebo, seconded by Kietzman, and unanimously carried to approve the Clay Township Regular Meeting minutes from February 24th, 2021, as presented.

5. **New Business:** There was no new business.

6. Old Business:

A. Townhall Construction: Kietzman stated he talked with the contractor. Most of the contract has been completed and paid. Yet to be completed is the flooring, the toilet install, some trim work. On the outside the sidewalk has to be installed, the ADA pad, class 5, signage, and landscaping. Total project cost is \$155,000.00, leaving approximately \$35,000.00 from the original budget. Yliniemi can do a basic floor covering, like the one in Clover Townhall, for a cost of \$6,500.00. It would be a garage style epoxy or we could do an industrial style floor aggregate, which would cost more. Leistikow stated he would be fine with either option. Haukebo stated we should select a flooring that would last for the lifetime of the building. Holz stated we have a fifty year roofing system, so it makes good sense to have a floor to match that.

Kietzman stated my preference is to have the low maintenance, and high durability of the commercial aggregate flooring. All of the companies that install that flooring are booked, but one installer has had a recent opening and could squeeze in our job, if we would be willing to have our building unusable for a while. After the floor is done, we could order furniture and be in the building by June. In the meantime, we could use the Mantrap Valley Conservation Club for our meetings, or we could continue with phone meetings. It's looking like we will end this project in the black after these few things are completed.

A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to hold the Local Board of Appeal and Equalization Meeting on April 20th at 2 PM at the Mantrap Valley Conservation Club building, and the April 28th and

May 26th Regular Meetings via telephone, then starting in June of 2021, the new townhall should be open.

7. **Approval of Treasurer's Report:** Holz read the report into the record. (See attached). Haukebo questioned why we are paying \$71.88 to Hubbard County for Truth in Taxation statements. Holz stated that is for the proposed property tax statements that are mailed to county residents. Our share of that is \$71.88. **A motion was made by Kietzman, seconded by Leistkow, and unanimously carried to approve the treasurer's report and the pay the outstanding invoices.**
8. **Adjournment:** **A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to adjourn the meeting at 6:34 p.m.**

ATTEST:

Chair Andy Kietzman

Township Clerk Margie M.Vik