

**TOWNSHIP OF CLAY  
CLAY TOWNSHIP BOARD MEETING  
NOVEMBER 27, 2019, 6:00 PM  
MANTRAP VALLEY CONSERVATION CLUB  
PARK RAPIDS, MN**

**1. CALL TO ORDER:** The November 27<sup>th</sup>, 2019, Meeting of the Clay Township Board was called to order at 6:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

**2. ROLL CALL:** Present: Chair Andy Kietzman, Supervisors Jeff Haukebo and Norm Leistikow, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: Marty Leistikow and Anika Kietzman.

**3. APPROVAL OF AGENDA:** A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve the agenda as presented.

**4. APPROVAL OF MINUTES:**

**A. Clay Township Regular Meeting Minutes-September 25, 2019:** A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to approve the Clay Township Regular Meeting Minutes for September 25<sup>th</sup>, 2019, as presented.

**5. NEW BUSINESS:**

**A. Aquatic Invasive Species Funding:** Kietzman stated Jim Nemzek, from Big Mantrap Lake Association, has submitted a request that Clay Township continue to assist in the funding for the AIS inspection program in 2020. The request has been made prior to the annual meeting because of the funding deadlines. Last year there was \$36,225.00 for 1,720 hours of inspections. In 2018 the township provided \$2,200.00 and \$2,500.00 in 2019. The board decided to revisit this issue in January of 2020.

**B. Hubbard County Township Association Meeting:** Marty Leistikow reported they had intended on going to the Hubbard County Association of Townships meeting but were unable to make it.

**C. Zoning Permit:** Haukebo stated he received a zoning permit request from James May on County Road 4. He is requesting a permit to build a 44'x 64' storage building, and has submitted his paperwork and the \$25.00 fee. **A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the zoning permit for James May on County Road 4.**

**D. Meeting Attendance:** Haukebo questioned if he could participate in the winter township meetings by telephone since he will be gone in the month of March. If that is

not possible, he would consider not running for re-election. The board will explore that topic further.

**E. Clay Township Road Map:** The board discussed township road mileages and the Hubbard County's chloride program. Leistikow stated he would submit the township's information to Hubbard County.

**F. Polling Place:** A motion was made by Haukebo, seconded by Kietzman, and unanimously carried to designate Hubbard County Courthouse as Clay Township's Polling Place for the 2020 Elections.

**G. 2020 Chairman:** A motion was made by Haukebo, seconded by Leistikow, and unanimously carried to appoint Andy Kietzman as Chair for the Clay Township Board in 2020.

**H. Clay Township Meetings:** A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to hold the regular Clay Township meetings, at 6:00 p.m., with the same meeting months and days as previously scheduled, except the November meeting will be scheduled for the third Wednesday, instead of the fourth Wednesday.

## **6. OLD BUSINESS:**

**A. Jack Fish Road Speed Issues:** Haukebo read an email submitted by the township attorney regarding the speed limit on township roads, specifically Jack Fish Road. The attorney has advised the board that towns have limited ability to set speed limits, and the only way to change the default limit of 55 miles per hour is to have a speed study done by MN DOT. Haukebo stated he would check into the cost and the procedures of a speed study and report back to the board in January.

**7. APPROVAL OF TREASURERS REPORT:** Holz presented his treasurer's report to the board. (See attached) Holz stated that MATIT's worker's compensation policy needs to be paid prior to the January 2020 meeting to avoid a penalty. Kietzman stated he would submit the invoices for the storm cleanup to Hubbard County Emergency Management to see if the township can be reimbursed for any of it.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

**8. ADJOURNMENT:** A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to adjourn the meeting at 6:35 p.m.

ATTEST:

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Chair Andy Kietzman

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Township Clerk Margie M. Vik