

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
FEBRUARY 22, 2017, 7:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The February 22nd, 2017, Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Supervisors Andy Kietzman, Norm Leistikow, and Jeff Haukebo, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: None.

3. APPROVAL OF AGENDA: A motion was made by Leistikow, seconded by Kietzman, and unanimously carried to approve the agenda as presented.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-January 25, 2017: A motion was made by Leistikow, seconded by Haukebo, and unanimously carried to approve the Clay Township Regular Meeting Minutes for January 25th, 2017, as presented.

5. NEW BUSINESS:

A. Spring Short Courses: Kietzman stated the MAT Short Course is in Walker, Minnesota, on April 4th and 5th, 2017.

B. Brush Cleaning: Holz stated he received a solicitation from Blaine Greenwall Vegetation Management Company which offers road side cleaning services. Kietzman stated there is some brush on Jigsaw Drive that could be cleaned. Carr's does noxious weeds. I've asked Greg Hensel at the county to come to the camp to spray but they don't have the time. If we can't get anyone to do our work we have this other option to look at.

C. Emergency Mitigation: Kietzman stated Brian Halbasch from the county is in the process of developing an emergency mitigation plan to include multi-hazard mitigation for damage from tornadoes, etc. They are updating their plan and are asking for the township's input. I'll fill out the survey and return it to them.

6. OLD BUSINESS:

A. Road Issues: Kietzman reported that he had contacted Jon Olson from Apex Engineering Group to discuss the possibility of installing a hickenbottom drain for a subsurface application for Jig Saw Drive. His thoughts were that we shouldn't use plastic. If we raise the inlet we should use concrete. The landowner wants to prevent the water from going down the hill and we want increased drainage. Dean Cumber concurred that a plastic drain was not a good choice. We could end up with water on the road if the drain gets overwhelmed. He would fabricate something out of steel. It would stilt in over time and would have to be cleaned out. The suggestion was to wait a year to see how what we have already done performs. The goal was to solve a small water event. They can make the holding pond bigger by digging into the hillside which would gain capacity. But there would be a lot of dirt moved without a lot of gain.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to take no action at this time on Jig Saw Drive.

7. APPROVAL OF TREASURERS REPORT: Holz stated \$61.02 was received from the money market account interest, and \$285.63 for the January tax settlement. The checking account balance is \$4,678.92, and the money market balance is \$200,739.54. The total funds are \$205,418.46. There is \$4,574.92 in outstanding checks. There's \$72,084.55 in the building fund. The operating balance as of January 31st, 2017, is \$128,758.99. The outstanding invoices for this month are \$701.25 for Cumber Construction, \$181.90 for Hubbard County Ballot Printing/Programming Elections, \$805.00 for Minnesota Benefit Association Group Life, and \$61.00 for the Enterprise. Total payables are \$1,749.15.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

8. ADJOURNMENT: A motion was made by Haukebo, seconded by Kietzman, and unanimously carried to adjourn the meeting at 7:22 p.m.

ATTEST:

Chair Andy Kietzman

Margie M. Vik
Township Clerk