

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
APRIL 26, 2017, 7:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The April 26th, 2017, Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Supervisors Andy Kietzman and Norm Leistikow, Treasurer Del Holz, and Clerk Margie Vik. Absent: Supervisor Jeff Haukebo. Others Present: None.

3. APPROVAL OF AGENDA: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the agenda as presented.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-March 22, 2017: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Clay Township Regular Meeting Minutes for March 22nd, 2017, as presented.

5. NEW BUSINESS:

A. Liability Insurance: Del Holz advised the Supervisors that the MAT Attorney is recommending all of the township's independent contractors carry \$1.5 million of liability insurance coverage. Cumbers Construction appears to have only \$1 million. Kietzman stated they have a \$2 million umbrella per occurrence. He stated he would talk to Cumbers and the MAT attorney to determine whether or not that would satisfy the requirement.

B. Thank You Cards: Holz stated he received thank you cards from the Park Rapids Library, First Responders, Kinship, and the Mantrap Valley Conservation Club for the Township's contributions for services.

6. OLD BUSINESS: There was no old business.

7. APPROVAL OF TREASURERS REPORT: Holz stated the township's levy has gone down over the past five years.

Holz recommended that the township move toward paying a minimum \$15.00 hourly wage when doing township work, based on recent reimbursements for tree trimming and road grading. He suggested the supervisors think about it. Kietzman stated he was not opposed to

keeping things fair, and added I'm comfortable with where it's at now. There's taking care of people and then taking advantage of people. But we'll keep this in the back of our minds for the future.

Holz stated \$59.14 was received from the money market account interest. The checking account balance is \$8,585.05, and the money market balance is \$190,475.98. The total funds are \$199,061.03. There is \$8,521.05 in outstanding checks. There's \$102,084.55 in the building fund. The operating balance is \$88,455.43. The outstanding invoices for this month are \$572.50 for Cumber Construction, \$177.50 for Shannon Barnett Web Design, \$82.18 to Forum Communications, and \$132.00 for property taxes. Total payables are \$964.18.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

8. ADJOURNMENT: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to adjourn the meeting at 7:21 p.m.

ATTEST:

Chair Andy Kietzman

Margie M. Vik
Township Clerk