

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
JULY 27, 2016, 7:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The July 27th, 2016, Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Supervisors Andy Kietzman, Norm Leistikow, and Jeff Haukebo, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: Art and Cynthia Smith, and Jim and Sue Pickus.

3. APPROVAL OF AGENDA: A motion was made by Leistikow, seconded by Haukebo, and unanimously carried to approve the agenda as presented.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-May 25, 2016: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Clay Township Regular Meeting Minutes for May 25th, 2016, as presented.

B. Clay Township Special Meeting Minutes-June 24, 2016: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Clay Township Special Meeting Minutes for June 24th, 2016, as presented.

5. NEW BUSINESS:

A. State Demographer Population Counts: Vik stated the State Demographer's Office has released the population count of 74, and the household count of 35, for Clay Township, for 2015.

B. Bingo Permit: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the Minnesota State LG240B bingo permits for the Let's Go Fishing events.

C. Township Attorney: Haukebo stated that he'd like to use Attorney Troy Gilchrist, from MAT, for township business in the future. His answers were thorough and quick. The board agreed.

D. Website: Haukebo requested the website search engine be improved so that it comes up more frequently. When I did a search the only thing that came up was a PDF, which doesn't link back to the website. Holz stated I'll check with Shannon Barnett about that.

E. Township Association Meeting: Leistikow stated he attended the township association meeting in Arago. Discussion included mail ballot elections, AIS inspections, and the 5 year county engineer plans. All of the county commissioners were in attendance, along with the county engineer, sheriff, and the AIS chair.

6. OLD BUSINESS:

A. Jig Saw Drive Road Construction Project: Kietzman stated after researching the application of special assessments to properties with the MAT attorney the township can't assess to a level greater than what the value of the property would increase. Based on that fact it's not likely that we can assess for this project. If we were paving the road then we could show an increase in value, but there is no direct benefit for storm water improvements. Grant dollars are funneled to multi-million dollar projects. MN Dot's focus is on sewage runoff in subdivisions. Grants are also not focused to governmental agencies.

Haukebo stated Attorney Troy Gilchrist informed me that the township could implement a storm sewer taxing district. Once it's formed the township could levy taxes for the district to pay for the improvements. He recommended that for landowner financing. Anything levied against the land would be spread over a number of years with a bond sale so no one would take a big hit all at once. The improvements would be paid with your taxes. There is no requirement to show benefits to the properties within the taxing district.

Jim Pickus stated he was disappointed by what was proposed because of the big effect it would have on our houses. Four of the families there would rather leave the road as is. The fix would be worse. The road needs maintenance. I won't give my permission to run the storm water over my property. I'd like to see the road left is as. Even a little maintenance would go a long way.

Leistikow stated the culvert channels all the water and that is adding to the problem. What do we do with that? Smith stated there was no difference before the culvert. A backhoe would help, but we must slow down the water and clear out the culverts.

Kietzman stated the board will not take any action at this time. We'll talk to Cumbers to get an estimate to slow down the water. We'll review this again in September to possibly order a project for next year.

7. APPROVAL OF TREASURERS REPORT: Holz stated \$46.45 was received for the money market account interest, \$25.00 for a building permit, and \$35,988.55 was received for the June settlement KR tax. The checking account balance is \$210.82, and the money market balance is \$161,506.03. The total funds are \$161,716.85. The total for checks not cleared is \$110.82. The operating balance as of June 30th, 2016, is \$99,935.45. The outstanding invoices for this month are \$640.00 for Cumber Construction, \$29.35 for the Enterprise, \$37.50 for

Shannon Barnett Web Design, and \$3,805.30 for Apex Engineering. Total payables are \$4,512.15.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

8. ADJOURNMENT: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to adjourn the meeting at 8:12 p.m.

ATTEST:

Chair Andy Kietzman

Margie M. Vik
Township Clerk

**TOWNSHIP OF CLAY
 CLAY TOWNSHIP BOARD
 RECONVENED ANNUAL MEETING
 JULY 27, 2016, 8:13 PM
 MANTRAP VALLEY CONSERVATION CLUB
 PARK RAPIDS, MN**

1. CALL TO ORDER: The Annual Meeting of the Clay Township Board was reconvened at 8:13 p.m. by Chair Andy Kietzman. **A motion was made by Kietzman, seconded by Liestikow, and unanimously carried to reconvene the March 8th, 2016, annual meeting.**

2. ROLL CALL: Present: Supervisors Andy Kietzman, Norm Leistikow, and Jeff Haukebo, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: None.

3. FINAL LEVY: Kietzman stated it was suggested that we lower the levy, but there is no guarantee property owners will see any direct tax relief. We are not obligated to reduce it.

A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the final Clay township levy in the amount of \$55,000.00, as follows:

FUND	AMOUNT
General Fund	\$28,000.00
Road & Bridge Fund	\$26,000.00
Building Fund	\$1,000.00
TOTAL	\$55,000.00

4. ADJOURNMENT: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to adjourn the annual meeting at 8:24 p.m.

ATTEST:

Chair Andy Kietzman

Margie M. Vik
Township Clerk