

**TOWNSHIP OF CLAY
CLAY TOWNSHIP BOARD MEETING
MARCH 25, 2015, 7:00 PM
MANTRAP VALLEY CONSERVATION CLUB
PARK RAPIDS, MN**

1. CALL TO ORDER: The March 25th, 2015 Meeting of the Clay Township Board was called to order at 7:00 p.m. by Chair Andy Kietzman, and those present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Supervisors Andy Kietzman, Norm Leistikow, and Jeff Haukebo, Treasurer Del Holz, and Clerk Margie Vik. Absent: None. Others Present: None.

3. APPROVAL OF AGENDA: A motion was made by Kietzman, seconded by Leistikow, and unanimously carried to approve the agenda as presented.

4. APPROVAL OF MINUTES:

A. Clay Township Regular Meeting Minutes-February 25, 2015: A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve the Clay Township Regular Meeting Minutes for February 25th, 2015, as presented.

5. NEW BUSINESS:

A. Road Work: The supervisors discussed the possibility of paving Jigsaw Drive due to the fact that constant maintenance has been needed over the past few years since the road has a steep incline and is repeatedly washing out after rain episodes, and grading the road alone has not solved the problem. As a means to pay for the improvement to the road, special assessments will be considered. Leistikow was instructed by the board to research the proper way to certify special assessments. The property owner's willingness to pay for the improvements will be considered before pursuing a paving project.

B. Weed Inspector Meeting: Kietzman stated the weed inspector meeting will be held on April 23rd, 2015, at 7:00 p.m. at the Hubbard County Law Enforcement Center.

6. OLD BUSINESS: There was no old business.

7. APPROVAL OF TREASURERS REPORT: Holz stated he received the 2015 gas tax in the amount of \$2,917.95, and interest in the amount of \$27.26. Total receipts were \$2,917.95. The checking account balance is \$5,687.12, and the money market balance is \$97,983.72. The total funds are \$10,670.84. Eight outstanding checks, for the total amount of \$5,670.53, have not cleared the bank yet. There is \$35,683.37 in reserves for the building fund. The total operating balance is \$62,316.94.

Holz stated the outstanding invoices for this month are Cumber Construction for \$802.50, \$57.40 for the Enterprise, \$600.00 for the Park Rapids Library, \$100.00 for Headwaters Animal Shelter, \$200.00 for Kinship, \$200.00 for Headwaters Center for Lifelong Learning, \$200.00 for Hubbard County Historical Society, \$100.00 for Sexual Violence Resource Center, \$1,800.00 for Hubbard County Soil and Water Conservation District, \$400.00 for Mantrap Valley Conservation Club, \$2,100.00 for first quarter stipends and reimbursements (estimated), \$365.00 for first quarter IRS, \$25.00 for Art Smith, \$45.00 for Alice Holz, and to Hubbard County for property taxes in the amount of \$130.00. Total payables are \$7,124.90.

A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to approve the treasurer's report and to pay the outstanding invoices.

9. ADJOURNMENT: A motion was made by Kietzman, seconded by Haukebo, and unanimously carried to adjourn the meeting at 7:25 p.m.

ATTEST:

Chair Andy Kietzman

Margie M. Vik
Township Clerk